

Adcutech are a progressive subcontract engineering company who believe in investing in people & technology in order to build the best team and support our customers.

Our Vision is to be a company that customers & suppliers respect as a strategic partner, that employees are proud to work for & that competitors want to emulate

Our Core Purpose is providing manufacturing solutions for continually advancing technologies. We have a set of Core Values to support this ethos.

- Honesty & Integrity
- Customer Focus
- Best Team
- Respect
- Hardwork & Continuous Self Improvement

An ideal candidate will reflect our values.

Job Description: CNC Operator

Main purpose of job

To assist in the production of high-quality components in line with drawing tolerances & conditions, both efficiently & accurately, as required by our customer specifications.

Person Specification

- Essential: Maths & English GCSE
- Desirable: Completed a recognised apprenticeship or working towards
- Desirable: Experience of working in an engineering environment
- Able to interpret engineering drawings
- Used to working to fine tolerances with all materials
- Able to use a wide variety of measuring equipment
- Ability to work part of a team
- Have practical skills & a desire to develop these
- Be able to follow detailed written & verbal instructions
- Be prepared to take on a physical job in a workshop environment
- Must possess high standards & have a meticulous eye for detail
- Able to work under own initiative
- Flexible, courteous, friendly & positive approach
- Discretion, confidentiality & professionalism at all times
- Eligible to work in UK.

Registered Office:
Adcutech Limited, PACM House, Blackworth Industrial Estate, Highworth, SN6 7NA
T: 01793 765405 F: 01793 766060 E: sales@adcutech.co.uk
VAT No: GB348606144 Registered No: 4771031



CERTIFICATE NO. 10785

Main responsibilities

- Assist in the production of accurate, high quality components with maximum efficiency
- Assist, when requested, in process inspections of components
- Assist in the maintenance & operation of engineering equipment.
- When instructed work to tight tolerances & check your own work during production batch runs
- Efficient use of time to complete any training & daily tasks.
- Appropriate use of tools & equipment
- Ensure your working area is kept clean & tidy at all times & general housekeeping maintained to assist with health & safety procedures

General responsibilities

- Ensure all components in production are accompanied by the appropriate route card & instruction package & adhere to any specialist instructions at all times
- Report any faults or abnormalities to supervisor at the earliest opportunity
- Liaise with supervisor to ensure work is completed on time highlighting any concerns at the earliest opportunity
- Adhere to production schedules, instructed & agreed with supervisor/mgmt.
- Work with other employees to ensure quality & standards are maintained at all times
- Adhere to company quality procedures as per company quality manual ISO9000:2015
- Report broken or missing equipment/spares/consumables to supervisor/management
- Work flexibly where possible to support the business when needed
- Attend training requested by the company which is linked to the development of your job role
- Forward suggestions for discussion to improve processes or procedures to your section supervisor or management
- Ensure waste is kept to a minimum to benefit both the company & the environment

Legal duties

- Attend any Health & Safety training when required
- Ensure full compliance with all areas of Health & Safety as per company Health & Safety policy
- To take a responsible approach to health, safety & environmental risks in relation to your own job role & to control the risks or report them to management as appropriate
- Ensure full compliance with health & safety personal protective equipment including work boots, safety glasses, ear plugs, overalls as required by legislation & set out in company health & safety procedures

January 2021

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